

Code of Behaviour

To ensure a safe and welcome environment for all, the following Code of Behaviour is in place at the QGPCA After School Program.

1. Respect and consideration are expected from staff, parents and children at all times.
2. Cooperation is expected to ensure a safe and enjoyable environment for everyone.
3. Swearing and physical or verbal misbehaviour by staff, parents and children will never be tolerated.
4. No bullying will be tolerated, including but not limited to, name calling, teasing and excluding others.
5. No running indoors.
6. Roughhousing, both indoors and out, is forbidden at all times.
7. All QGPCA After School Program materials, supplies and the community centre itself must be treated with respect.
8. Shoes are required to be worn at all times indoors, and footwear appropriate for the seasons must always be worn outdoors.
9. Children are expected to help during clean up time.
10. Any garbage or uneaten food from snacks must be packed up and taken home.
11. Personal items such as coats, backpacks, boots and mitts are expected to be hung up and put away neatly in the lobby and backpacks are to be closed.
12. No electronics, gadgets, phones, tablets or devices of any description are to be used by children while at the program.
13. COVID Specific Expectations:
 - a. Masks shall be worn at all times when indoors, except when seated during snack time.
 - b. Everyone shall use hand sanitizer whenever they enter the building.
 - c. Whenever possible, physical distancing of 2 m shall be respected indoors.
 - d. Posted capacity limits in the bathrooms and mudroom shall be observed.
 - e. Masks are not required outdoors, but anyone wishing to wear a mask is welcome to do so.
 - f. Frequent hand washing, with either alcohol based sanitizer or soap and water, is expected.

Should a child not adhere to any of the above codes of behavior, the following will apply:

First incident: A verbal warning will be given and the child will be asked to apologize. Parents will be advised and are asked to speak to their child about the incident.

Second incident: The child will be requested to sit out for a period to cool off and will be asked to apologize. Parents will be advised and are asked to speak to their child about the incident.

Third incident: The child will be asked to sit out for the remainder of the daily program and parents will be notified by the Program Director of suspension from the program for a minimum of one day. The child and parents must participate in discussions with the Program Director to determine the root cause of the negative behavior and to find appropriate prevention strategies.

Fourth incident: Parents will be asked to find alternate care for their child with two weeks' notice.